

BEML LIMITED

**BANGALORE COMPLEX
BANGALORE – 560075**

**SPECIAL DUTY OFFICER'S REPORT**

NAME:

Dept. & Staff No.:

Designation:

Performed Duties as Special Duty Officer-

On:

From:

To:

My detailed report is as under:

I - WORKERS' CANTEEN

(A) Taste of Dinner & Breakfast :

(B) Overall Service :

(C) General Cleanliness :

(D) Receipt of Milk Time:

Fat %:

Quantity:

(E) Specific Complaints (if any) :

By Badge No. :

Dept No. :

II - PERFORMANCE OF CRITICAL MACHINES

(A) CNC Machines (3 Nos) :

(To include No. of Operators)

(B) WMW Honing Machine/Nagel/H/MC :

(C) 1000 T Presses in Sheet Metal/ NMP :

(D) WMW Boring Machines :

(E) 5mm/ 12mm/ 30mm/ Shearing Machine: