

(G) No. of Factory Rounds :

S. No.	Areas Visited	1 <sup>st</sup> Visit Timings	2 <sup>nd</sup> Visit Timings	Remarks
1	Receiving Stores			
2	Tatra Stores			
3	Project Stores			
4	Tool Crib 1 to 7			
5	Dog Kennel			
6	West Railway Gate			
7	Coconut Garden			
8	Salvage Area			
9	Behind N2 Hangar			

(H) (i) Shop-Wise Attendance of Direct Employees:

On regular days – 2<sup>nd</sup> & 3<sup>rd</sup> Shift, on Holidays – 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> Shift.

S/ No	Name of the Department	No. of Employees Assigned	No. of Employees Present	Remarks
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