

BEML LIMITED
(A Government of India Undertaking)
35/1-A, Taratala Road
Kolkata-700 088



Sub: Tender for Appointing of External Agency of Cost / Chartered accountant for Stock Audit during Physical Stock Verification FY 25-26 at RO-Kolkata (Including Kolkata, Asansol, and Tezpur Depot)

TENDER NOTICE

**Appointing of External Agency of Cost / Chartered
accountant for Stock Audit
during Physical Stock Verification FY 25-26
at
RO-KOLKATA
(Including Kolkata, Asansol, and Tezpur Depot)**

ISSUED BY

The Regional Head
BEML LIMITED
35/1-A, Taratala Road,
Kolkata – 700 088, West Bengal, India

Signature of the Bidder(s) with seal

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INVITATION FOR TENDER

1. INTRODUCTION:

BEML Limited, a Company incorporated under the Indian Companies Act, 1956, is a Public Sector undertaking, under the Ministry of Defense, having its Regional Office, BEML Limited, 35/1-A, Taratala Road, Kolkata, West Bengal – 700088, intends to tender for Appointing of External Agency of Cost / Chartered accountant for Stock Audit during Physical Stock Verification FY 25-26 at RO-KOLKATA (Including Kolkata, Asansol, and Tezpur Depot)

In this connection, BEML LIMITED invites offers in two bids open tender system (through -BEML, SRM Portal) for Appointing of External Agency of Cost / Chartered accountant for Stock Audit during Physical Stock Verification FY 25-26 at RO-KOLKATA (Including Kolkata, Asansol, and Tezpur Depot)

2. Scope of Work:

Stock Audit for BEML Limited Spare & Parts Depot situated at the following Address.

- I. BEML Limited – Kolkata Depot
35/1A, Taratala Road,
Kolkata – 700088, (W.B.)
- II. BEML Limited – Asansol Depot
3, Burnpur Road, Asansol,
Pin – 713304, (W.B.)
- III. BEML Limited – Tezpur Depot
Shed no.11, Eastern Store Division (GREF),
Basseria, Tezpur – 784150, (Assam)

Note:

- The appointed External Agency of Cost / Chartered accountant shall appoint at least two partners who will be visiting the above three depots of BEML Limited for carrying out the stock Audit during the month of November 2025–December 2025 or as per the schedule given by BEML Limited RO Kolkata.
- All travel, lodging, boarding etc. costs to the above three BEML Limited Spare & Parts Depot to be borne by the appointed agency.
- Stock Audit to be carried out for A-Class, B-Class & C-Class materials as per classification maintained in BEML Inventory Database. All the inventory details shall be provided by the respective BEML Store Depots.
- Item wise Stock Audit details duly signed by the Cost / Chartered accountant Partner, One Senior Executive of other BEML Region (shall be appointed internally by BEML HQ) and BEML representatives of respective Depots viz. Store In charge, HOD (Parts & Store) & Head of District/Region.
- Cost / Chartered accountant Partner after completing the Stock Audit shall submit the Stock Audit report for all the above three depots of BEML Limited

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respectively at Regional Kolkata Office in Original 2 copies.

3. Submission of Tender:

Quotations in e-mode through BEML SRM platform are invited in Two Bid system **(Technical Bid and Commercial Bid)** from eligible Cost/Chartered Accountant Firms

Tender documents are available in our website www.bemlindia.in by accessing through internet explorer.

To download the tender documents,
visit www.bemlindia.in → Supplier → e-Procurement (SRM) → Log In.

Log in using the tab Guest Log In and click process bid and click on the Tender No.6300040147. See the details of the tender and download the tender documents from the tab-information from Purchaser – Collaboration Bid Invitation.

Interested vendors can contact us through e-mail: admin.srm@beml.co.in to obtain the user Id and password for submitting the bids.

Please note that your bid should be submitted in our SRM e-Procurement system only. You should have a valid Class III Digital Signature Certificate with Signing and Encryption issued by authorized Certifying Authority to submit your bid in our SRM e-Procurement system. In case any queries/ clarification/information/detail, you may send the same by email to admin.srm@beml.co.in or you may contact BEML SRM Team on Phone No: 080 – 22963269/141.

4. Other Details:

Any queries/clarification / information / details regarding tender enquiry to be communicated only through email Id: surajeet.sarkar@bemltd.in / somnathdatta@bemltd.in Landline Phone No: 033-24015286, Mobile: 7001798901 / 9831735188.

5. Payment Terms: Within 45 days from submission of bill after successful completion of Audit and submission of Audit Report at BEML Limited Regional Kolkata.

6. EMD / EPBG / Security Deposit – NIL

7. BID End Date: 21 days from the date of Publication of the BID in BEML SRM Portal.

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OTHER TERMS AND CONDITIONS

(i) ARBITRATION:

In the event of any dispute or difference relating to the interpretation and application of the provisions of this Agreement, such dispute or differences shall be referred by either party for Arbitration to the Sole Arbitrator to be appointed by BEML. The Arbitration proceedings shall be in accordance with the provisions of Arbitration and Conciliation Act, 1996 and Rules framed thereunder. The place of Arbitration shall be at Bangalore and all Arbitration proceedings shall be conducted in English language and governed by the above said Act and Rules. Courts at Bangalore shall alone have sole jurisdiction to decide any issue arising out of the Arbitration or this Agreement.

(ii) FORCE MAJEURE CLAUSE:

Notwithstanding anything contained in the Contract, neither the Supplier nor the Purchaser shall be held responsible for total or partial non-execution of any of the contractual obligations, should the obligation become unreasonably onerous or impossible due to occurrence of a 'Force Majeure' conditions which directly affect the obligations to be performed by the Purchaser or the Supplier. Such events include war, military operations of any nature, blockages, revolutions, insurrections, riots, civil commotions, insurgency, sabotage, acts of public enemy, fires, explosion, epidemics, quarantine restrictions, floods, earthquake, or acts of God, restrictions by Govt. authorities over which the Supplier or the act on which the Purchaser has no control.

The party claiming to be affected by Force Majeure shall notify the other party in writing without delay, within two weeks on the intervention and on the cessation of such circumstance. Extension of time sought by the Supplier along with supporting evidence and so granted by the Purchaser for the supply/work affected, if any, shall not be construed as a waiver in respect of remaining deliveries.

Notwithstanding above provisions, Purchaser shall reserve the right to cancel the order/ Contract, wholly or partly, in order to meet the overall delivery schedule and make alternative arrangements including arrangements with third party for completion of deliveries and other schedules. Purchaser may take over partly processed material at a mutually agreed price.

(iii) APPLICABLE LAWS AND JURISDICTION OF COURTS:

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Indian laws both substantive and procedural, for the time being in force including modificationthereto,shallgovernContract.ThecompetentIndiancourtsshallhavesolejurisdictionoverdisputesbetween purchaser andtheSupplier.

(iv) INTELLECTUALPROPERTYRIGHTS;LICENSES:

If any Patent design, trademark or any other intellectual property rights apply to the delivery oraccompanying documentation, Purchaser shall be entitled to the legal use thereof free of charge bymeans of a non-exclusive, worldwide, perpetual license. All intellectual property rights that arisedue to the execution of the delivery by the Supplier and by its employees or third parties involvedby theSupplierfor performance of theagreementbelongtoPurchaser.

TheSuppliershallbeobligatedtodoeverythingnecessarytoobtainorestablishtheabovementionedrights.TheSupplierguaranteesthatthedeliverydoesnotinfringeonanyoftheintellectual property rights of third parties. The Supplier shall also be obligated to do everythingnecessary to obtain or establish the alternate acceptable arrangement pending resolution of any(alleged) claims by third parties. The Supplier shall indemnify the Purchaser against any (alleged)claims by third parties in this regard and shall reimburse Purchaser for any damages suffered as aresult thereof. "The Supplier shall comply with all applicable Labor Laws, particularly Contract Labor(Regulation&Abolition)Act,1970,ESIAct,GratuityAct,PaymentofBonusAct,Paymentof Minimum Wages Act, Provident Fund Act etc., and Rules framed therein from time –to-time andthe Supplier shall indemnify the Company for any loss caused to it by reason of inaction, non-complianceetc.,oftheprovisionsofanyLawbytheSupplier".

(v) BRIBESANDGIFTS:

Anybribe,commissions,giftoradvantagegiven,promisedorofferedbyoronbehalfofthesupplier or his partner, agent or servant or anyone on his or on their behalf to any officer, servant,representative or agent of BEML or any person on his or their behalf in relation to the obtaining orto the execution of or any other contract with BEML Ltd., shall in addition to any criminal liabilitywhichthesupplier,mayincur,subjectthesuppliertothecancellationofthisandallotherconractswithBEMLandalsoforpaymentofanylossordamageresultingfromanysuchcancellation to like extent, the supplier shall be liable for any loss which BEML may sustain on thataccount.Any question or dispute as to the commissions of any offence under the present clauseshall be settled by BEML in such manner and on such evidence of information as they may think fitandsufficientandtheir decisionshall befinal andconclusive.

(vi) JURISDICTION:

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Courts at Bangalore alone shall have jurisdiction to decide any issue/dispute arising out of the Arbitration or this Purchase Order in exclusion of all other Courts. However, jurisdiction of any other court may be accepted by mutual discussion and agreement by and between the Company and the Supplier.

(vii) DRAWINGS AND DOCUMENTS:

Drawings, technical documents or other technical information received by one party shall not, without the consent of the other party, be used for any other purpose than that for which they were provided. They may not, without the consent of the submitting party, otherwise be used or copied, reproduced, transmitted, or communicated to third parties.

The Supplier shall, as per agreed date/s but not later than the date of delivery, provide free of charge information and drawings which are necessary to permit the Purchaser to erect, commission, operate and maintain the product. All intellectual properties, including designs, drawings and product information etc. exchanged during the formation and execution of the Contract shall continue to be the property of the submitting party.

(viii) NON-DISCLOSURE AND INFORMATION OBLIGATIONS:

The Supplier shall provide Purchaser with all information pertaining to the delivery in so far as it could be of importance to Purchaser. The Supplier shall not reveal confidential information to its own employees not involved with the tender / Contract & its execution and delivery or to third parties. The Supplier shall not be entitled to use the Purchaser's name in advertisements and other commercial publications without prior written permission from Purchaser.

Further to above, the supplier shall not divulge/share any data/information collected through the survey/findings of the survey to any person/firm. The complete process/assignments shall be treated as confidential.

The format will be shared with the firms who are allotted the Audit assignment

(ix) DURING ARBITRATION

"Supplies under this Purchase Order, if reasonably possible, may continue by mutual agreement during the dispute/Arbitration proceedings".

(x) PROGRESS REPORT:

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The suppliers shall regularly inform the progress of work and in such form as may be called for by the Purchaser from time to time. The submission and acceptance of such reports shall not prejudice the rights of the Purchaser in any manner.

(xi) NON-WAIVER OF DEFAULTS

If any individual provision of the Contract is invalid the other provisions shall not be affected. The failure of BEML to insist upon performance of the Contract, to enforce any of the terms and conditions of this Contract or to exercise any right or privilege granted to BEML under this Contract or under law, shall not be construed as a waiver and the same shall continue in full force and effect.

(xii) ASSIGNMENT OF RIGHTS AND OBLIGATIONS; SUBCONTRACTING:

The supplier is not permitted to subcontract the delivery or any part thereof to third parties or to assign the rights and obligations resulting from this agreement in whole or in part to third parties without prior written permission from Purchaser. Any permission or approval given by the Purchaser shall, however, not absolve the supplier of the responsibility of his obligations under the contract.

(xiii) INTEGRITY COMMITMENT IN THE EXECUTION OF CONTRACTS: Commitment by Purchaser:

Purchaser commits to take all necessary steps to prevent corruption in connection with the execution of the Contract.

Commitment by the Contractor:

The Contractor (s) commit (s) to take all measures to prevent corruption and will not directly or indirectly try to influence any decision for the benefit for which he is not legally entitled. The contractor (s) will not commit any offence under the relevant Acts. The Contractor (s) will not use improperly, for purpose of competition or personal gain or pass on to others, any information or documents provided by Purchaser as part of business relationship.

The Consultant (s) will not enter with other Firm (s) / Consultant(s) into any undisclosed agreement or understanding or any actions to restrict competition. If the Consultant(s), before award or during execution of the consultancy Contract commit(s) a transgression of the above or in any other manner such as to put his reliability or credibility in question, Purchaser is entitled to disqualify the consultancy contractor(s) from the consultancy process or terminate the contract and / or take suitable actions as deemed fit.

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SPECIAL CONDITION S ARISING OUT OF IMPLEMENTATION OF GST WHICH IS TO BE SIGNED AND SUBMITTED ALONG WITH THE OFFER TAX INDEMNITY CLAUSE.

1. The supplier of Goods/ Services shall comply with all the procedural requirements and relevant provisions under GST Law so as to enable BEML Limited (BEML) to avail Input Tax Credit (ITC) in a timely manner. BEML has the right to recover tax loss along with consequential interest and penalty suffered by BEML due to any non-compliance of tax laws by the supplier. Any GST liability arising on the supplier on account of loss of GST credits for reasons such as failure of the supplier to provide the details for raising invoice with necessary particulars, delay in payment of consideration beyond stipulated time period and the interest thereon would be on the suppliers themselves and BEML shall not be liable to compensate the same.
2. The supplier shall ensure that the Taxes which have been collected / with-held on behalf of BEML have been duly paid / will be paid to the Government account within the due dates specified under various Tax Laws in India and Rules made there under. It may please be noted that if BEML is not able to avail any tax credit due to any short coming on the part of the supplier (which otherwise should have been available to BEML in the normal course), then the supplier at his own cost and effort will get the shortcoming rectified. If for any reason the same is not possible, then the supplier will make 'good' the loss suffered by BEML due to the tax credit lost in that transaction.
3. Under the GST Law, any economic or tax benefit arising out of the implementation of GST is mandatory and required to be passed on to BEML by the supplier. Similarly, the benefits enjoyed by the supplier and other players in the supply chain are also required to be passed on to the supplier by them, which in turn shall be passed onto BEML by way of price reductions. The suppliers shall indemnify BEML against any direct or indirect loss arising out of not passing on the aforesaid benefits. As responsible suppliers of BEML, the responsibility to pass on the above benefits vests with the supplier and BEML reserves the right to seek the manner in which such benefit is passed onto BEML.
4. Any amount paid to the suppliers including job-workers / sub-contractors shall be first attributable to the GST Tax charged in the invoice and the balance shall be considered towards the 'value' of supply of goods/services.
5. Timely provision of invoices / Debit Note / Credit Note: The supplier has to timely provide invoice / Debit Note / Credit Note to enable BEML to claim tax benefit on or before stipulated time period as per GST Law. All necessary adjustment entries (Credit Note, Purchase Returns, Debit Notes) shall be made before September of the succeeding Financial Year.

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6. HSN for goods shall be specifically included to avoid disagreement on classification at a later stage.
7. BEML shall identify the place of supply to enable to avail the GST credit at right location.
8. Advance payment if any made before supply of goods/services or raising of invoices, would attract GST. In case of receipt of advance, the supplier undertakes to raise the necessary statutory document. Further the supplier declares to raise the prescribed documentation governing the movement of goods.
9. Any known discount shall form part of terms of the agreement to enable Supplier / BEML to claim tax adjustment.
10. THREE copies of the invoices are mandatory and need to be provided by the suppliers and wherever the law requires, an Electronic Reference Number for each invoice should be provided. Further, the invoices for supplies shall clearly bear the GSTIN No. / UID No. along with purchase order number and date accompanied by dispatch advice and date of packing list.
11. Wherever applicable, BEML has the right to deduct "Tax deducted at source" at the rate prescribed under the GST law and remit the same to the Government of India.
12. Any local levies and other charges levied by any Central/State/Local authorities wherever applicable shall be extra and supplier shall be liable to discharge the same.
13. The supplier shall be responsible to issue documents required for movement of goods and the logistic partner shall not be liable for any loss arising due to confiscation of goods by government agencies on account of lack of proper documents, deficiencies in documentation or any wrong declaration.
14. Any Liability arising out of dispute on the tax structure, computation and payment to the Government will be to the Supplier's account.
15. Where the supply of goods / services are liable to GST under reverse charge mechanism, then the supplier should clearly mention the category under which it has been registered and also that "the liability of payment of GST is on the Recipient of Service".
16. The invoice should be clearly specified with any abatement, if any claimed or otherwise from the Taxable Value, while calculating the GST.
17. The Bid evaluation criteria will include but not limited to 'GST Compliance rating' when introduced and operational by GSTN. The Purchase Order shall be void, if at any point of time the supplier is found to be a blacklisted dealer as per GSTN ratings system and further no

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payments shall be entertained.

UNDERTAKING

(To be furnished on the letterhead of the Firm)

We, M/s _____, firm of Chartered Accountants/Cost Accountants do hereby verify and declare that the particulars given above are complete and correct and that if any of the statements made or the information so furnished is later found to be incorrect or false or there has been suppression of material information, the firm would stand disqualified from empanelment/allotment of audit assignment and might be liable for disciplinary action under the Chartered Accountants Act, 1949/Cost and Works Accountants Act, 1959 and the regulations framed there under; that the firm or partner(s) has/have/has not/have not been debarred or cautioned by the Institute of Chartered Accountants of India/ Institute of Cost Accountants of India during the last three years (if the answer is 'affirmative' please furnish details);

- i) that individually the partners are not engaged in practice otherwise or in any other activity which would be deemed to be in practice u/s section 2 (2) of the Chartered Accountants Act, 1949 or u/s 2(2) of the Cost and Works Accountants Act, 1959.
- ii) that the constitution of the firm as on the date publishing of Tender is the same as that in the records of the Institute of Chartered Accountants of India/Institute of Cost Accountants of India (if not please enclose details of revised constitution of the firm as on the date of submission of Tender).
- iii) that partner and/ or other team members of Audit carrying out audit in BEML shall not be ex-employee of BEML.

Place:

Signature with Seal of the Firm

Date:

Signature of the Bidder(s) with seal

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UNDERTAKING

This is to certify that _____ (Name of the Firm) has not been banned / black listed / debarred from Trade by any Central /State Govt. Dept. / Autonomous Institution / PSUs in India at the time of bidding.

I / we hereby certify that all the information given above is actual.

Signature with date of Authorized signatory

Name: _____

Designation: _____

Firm's Seal: _____

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UNDERTAKING

To:

Regional Manager (Regional Office),
BEML Limited, 35/1A, Taratala Road,
Kolkata - 700088

Dear Sir,

Having examined the Bid # the receipt of which is hereby duly acknowledged, we, the undersigned, hereby confirming that we read, understood and accepting all the terms & conditions available in the tender. Further, we indicate that upon selection, we will execute the assignment as per the tender terms and conditions at the time of bidding.

Signature with date of Authorized signatory

Name: _____

Designation: _____

Firm's Seal: _____

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TECHNICAL BID DETAILS						
BRIEF PROFILE OF PARTNERSHIP/LLPFIRMS OF CHARTERED ACCOUNTANTS /COSTACCOUNTANTS AS ON THE DATE OFPUBLISHING TENDER FOR PSV AUDITING FOR THEFY2025-26						
Sl. No.	Description					
1	Name, Address of the firm with PAN and GST Registration No. (Copy of PAN &GST Regn. Certificate to be enclosed)					
2	Date of Registration of the firm with the Institute of Chartered Accountants of India/Institute of Cost Accountants of India-(Copy of Certificate to be enclosed)					
3	Details of Full Time FCA/FCMA Partners: (As on the date of publishing of Tender)					
	Name	Date of joining the firm	Location	Date of enrolment as FCA/FCMA	CISA/DISA/ISA (yes or no)Certificate to be enclosed	Membership No. (Certificate to be enclosed)
4	Details of Full Time ACA/ACMA Partners: (As on the date of publishing of Tender)					
	Name	Date of joining the firm	Location	Date of enrolment as ACA/ACMA	CISA/DISA/ISA (yes or no) Certificate to be enclosed	Membership No (Certificate to be enclosed)
5	Is any partner an ex-employee of BEML Limited? (Yes/No)– If yes please indicate the details.					
6	Details of Full Time CA /CMA Assistants: (working for a minimum of 1 year on the date ofpublishing of Tender)					
	Name		Date of enrolment as ACA/ACMA		CISA/DISA/ISA (yes or No)	Membership No

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7	Details of partners 'association with the same firm:		Date of joining the firm	Location	CISA/DISA/ISA (yes or no)
	Name of the Partner				
8	Statutory Audit assigned by C&A G u/s139 of the Companies Act,2013/Cost Audit Assigned u/s148 of Companies Act, 2013 (restricted to last five years i.e. w.e.f. FY 2020-21) in Central/ State PSEs.				
	Name of the PSE (engagement details may be enclosed)		Year of engagement		

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