

TENDER DOCUMENT

For

‘Tender Enquiry for Supplying & Fixing Full Height Partition at RO:
Kolkata Office.’

Tender Document No. BEML/ HR/ Tender Enquiry/ 57

Date: 01.05.2025

DATE OF SUBMISSION 08.05.2025 BEFORE 14:00 HRS

ISSUED BY

The Regional Manager

BEML LIMITED

#35/1A, Taratala Road

Kolkata – 700088

WEST Bengal

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Scope Of work :-

Supplying & fixing full height partition made out of 12mm thick BWP plywood (at bottom & Top) of reputed manufacturer like M/s. Archid/Kitply/ Greenply finished with 1mm laminate of approved shade and colour manufactured by M/s. Archid/ Greenlam/ equivalent. The partition shall have a solid hardwood support structure for fixing plyboards. The middle portion of the partition shall be pin headed glass 5mm thick / frosted film on plain glass of same thickness. The partition shall have a door (flush door shutter of required thickness and frame work) -1 no. of approx. size 3'0" x 7'0" with required hardware hinges, door stopper, door closer etc., complete all as specified and directed. Note: (1) All the 3 panels plywood / glass shall be divided in line with the existing adjacent partitions and similar design shall be followed. (2) The rate is deemed to include for cost of door shutter, frame and hardware and no extra amount shall be paid.

Terms and Condition:

- 1) Price to be quoted in Indian Rupees only and will be valid for 60 days from the date of placement of order.
- 2) Kindly quote your lowest rates in the format as given.
- 3) No EMD or Tender fee is required for this tender.
- 4) Payment Terms: 100% Payment will be made through cheque/ RTGS on submission of bills along with Proof of completion of Job and submission of a certification.
- 5) Only quotation in sealed envelope is accepted.FAX / Email quotations will not accepted.
- 6) Please note that the quotation reaching at our office after the specified time will be ignored.
- 7) The quotation should be complete in all respects and free from ambiguity.
- 8) Indicate all applicable taxes & duties separately.
- 9) BEML reserves the right to accept or reject and offer in full or part.
- 10) BEML need not necessarily accept the lowest offer.
- 11) Canvassing by tenders in any form including unsolicited letters on tenders submitted or post tender Corrections shall render their tender/s liable for rejection.

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- 12) The envelope containing your quotation should be sealed and super scribed as:Tender No: Ref: BEML/
HR/ Tender Enquiry/ 57 Date: 01.05.2025
- 13) The envelope containing the quotation should be submitted to the office of Regional Manager BEML
Limited 35/1A Taratala Road, Kolkata700088.
- 14) The Work Order will be placed on L1 bidder for the said work on the basis of amount indicated in Total
including GST.
- 15) Bidder may visit Regional office Kolkata to see for further information.
- 16) Completion Date : 10 days from the placement of work order.
- 17) LD clause : 0.5% per week from the 11th day of the placement of work order,subject to maximum 5% of
the total contract value excluding GST.

Kindly Note:

- 1) If payment terms are not accepted / stated in the quote, it will be considered as per terms and conditions of
the tender notice.
- 2) If taxes are not mentioned separately in the quote, it will be considered as the price quoted is in inclusive of
all taxes.
- 3) If validity of the offer is not mentioned in the quote, it will be considered as per terms and conditions of the
tender notice.
- 4) If minimum delivery schedule not mentioned in the quote, it will be considered as per terms and conditions
of the tender notice.

Issued By,
For BEML LIMITED,

S/d-

(Regional Manager)
Regional Office- Kolkata