

# BEML LIMITED

(Schedule 'A' Company under Ministry of Defence, Govt of India)  
"BEML SOUDHA", 23/1, 4<sup>th</sup> Main Road, S.R. Nagar, Bengaluru-560 027.

Phone: 080 – 22963245

Email: [purchase.hq@beml.co.in](mailto:purchase.hq@beml.co.in)

## **TENDER NOTICE**

Ref: CM/Printing/2024

Date: 14/11/2024

Dear Sir,

Please let us have your lowest quotation for the following item/s before **2:00 P.M.** on or before **25.11.2024**. Please note that quotation reaching this office after the specified time will be ignored.

Sl. No	Description	Quantity
1	Printing & Supply of BEML Letter Head in A/4 size multicolour printing of 80gsm Executive Bond paper with five different addresses (1000+1000+500+500+500), 100 sheets per pkt.	3500 Sheets.
2	Printing & supply of Quality Award Certificate A4 size on 300GSM art board in multicolor with matt finish, each certificate to be printed with different names. (soft copy will be provided by BEML Ltd., small changes to be done by the printer) for further details you may contact <b>Smt. Bhagyalakshmi Ph: 080 - 22963180</b>	45 Nos.
3	Designing, Typing, Printing & supply of House Magazine in Hind of Company, 48 pages including cover page, 130gsm (inside pages), A4 size paper, Thick cover page with 160gsm in same size multicolor printing. (Magazine in soft form (for e-version) to given. (soft copy of the printing material will be provided by Hindi cell) you may contact for further details <b>Mr. Gopal Krishna, Ph: 080 - 22963165</b>	200 Nos.

### NOTE

- 1) Price to be quoted in Indian Rupees only
- 2) Payment Terms: 60 days credit
- 3) Delivery: The item is required within 15 days from the date of approval of final proof. Quote minimum lead time required to supply.
- 4) FAX / Email quotations not accepted.
- 5) Liquidated damages towards delayed supplies will be charged @ 0.5% per week (7 days) and part thereof subject to maximum 5% of the value of the delayed portion of the purchase order
- 6) Please note that the quotation reaching our office after the specified time will be ignored.
- 7) The quotation should be complete in all respects and free from ambiguity.
- 8) The price quoted should be FOR Destination & include packing, forwarding, insurance, etc.,
- 9) The price quoted should be valid at least for a period of 60 days from the date of closing.
- 10) Indicate all applicable taxes & duties separately.

- 11) BEML reserves the right to accept or reject and offer in full or part.
- 12) BEML also reserves the right to place order for each item separately on different sources.
- 13) BEML need not necessarily accept the lowest offer.
- 14) Canvassing by tenderers in any form including unsolicited letters on tenders submitted or post tender corrections shall render their tender/s liable for rejection.
- 15) The envelope containing your quotation should be sealed and super scribed as:

**Tender No: CM/Printing/2024 dtd. 14/11/2024 / Closing at 2.00 P.M on 25/11/2024**

- 16) The envelope containing the quotation should be dropped in the tender box placed in the Corporate Materials Department, Room No. 1, at the above address.
- 17) Offers not confirming to the above terms are liable for to be ignored.

**Kindly Note:**

- 5) If payment terms are not accepted / stated in the quote, it will be considered as per terms and conditions of the tender notice.
- 6) If taxes are not mentioned separately in the quote, it will be considered as the price quoted is inclusive of all taxes.
- 7) If validity of the offer is not mentioned in the quote, it will be considered as per terms and conditions of the tender notice.
- 8) If minimum delivery schedule not mentioned in the quote, it will be considered as per terms and conditions of the tender notice.

Yours faithfully

For **BEML LIMITED**

**Asst. Manager - NP**  
**Corporate Materials**