

XBRL Excel Utility	
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4.	Import XBRL file
5.	Steps for Filing Corporate Governance Report
6.	Fill up the data in excel utility

1. Overview

The excel utility can be used for creating the XBRL/XML file for e-filing of Corporate Governance Report

XBRL filing consists of two processes. Firstly generation of XBRL/XML file and upload of generated XBRL/XML file to BSE Listing Center Website (www.listing.bseindia.com) .

2. Before you begin

1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
2. The system should have a file compression software to unzip excel utility file.
3. Make sure that you have downloaded the latest Excel Utility from BSE Website to your local system.
4. Make sure that you have downloaded the Chrome Browser to view report generated from Excel utility
5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the functionalities of Excel Utility works fine. Please first go through Enable Macro - Manual attached with zip file.

3. Index

1	Details of general information about company	General Info
2	Composition of BOD	Annexure I - Composition of BOD
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4. Import XBRL file

1. Now you can import and view previously generated XBRL files by clicking Import XBRL button on General information sheet.

5. Steps for Filing Corporate Governance Report

I. Fill up the data: Navigate to each field of every section in the sheet to provide applicable data in correct format. (Formats will get reflected while filling data.)

- Use paste special command to paste data from other sheet.

II. Validating Sheets: Click on the "**Validate**" button to ensure that the sheet has been properly filled and also data has been furnished in proper format. If there are some errors on the sheet, excel utility will prompt you about the same.

III. Validate All Sheets: Click on the "**Home**" button. And then click on "Validate All Sheet" button to ensure that all sheets has been properly filled and validated successfully. If there are some errors on the sheet, excel utility will prompt you about the same and stop validation at the same time. After correction, once again follow the same procedure to validate all sheets.

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

IV. Generate XML : Excel Utility will not allow you to generate XBRL/XML unless successful validation of all sheet is completed. Now click on 'Generate XML' to generate XBRL/XML file.

- Save the XBRL/XML file in your desired folder in local system.

V. Generate Report : Excel Utility will allow you to generate Report. Now click on 'Generate Report' to generate html report.

- Save the HTML Report file in your desired folder in local system.
- To view HTML Report open "Chrome Web Browser" .
- To print report in PDF Format, Click on print button and save as PDF.

VI. Upload XML file to BSE Listing Center: For uploading the XBRL/XML file generated through Utility, login to BSE Listing Center and upload generated xml file. On Upload screen provide the required information and browse to select XML file and submit the XML.

6. Fill up the data in excel utility

1. Cells with red fonts indicate mandatory fields.

2. If mandatory field is left empty, then Utility will not allow you to proceed further for generating XML.

3. You are not allowed to enter data in the Grey Cells.

4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless it is a mandatory field.

5. Data provided must be in correct format, otherwise Utility will not allow you to proceed further for generating XML.

6. Select data from "Dropdown list" wherever applicable.

7. Adding Notes: Click on "Add Notes" button to add notes

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General information about company

Scrip code	500048
NSE Symbol	BEML
MSEI Symbol	NOTLISTED
ISIN	INE258A01016
Name of the entity	BEML LIMITED
Date of start of financial year	01-04-2022
Date of end of financial year	31-03-2023
Reporting Quarter	Half Yearly
Date of Report	30-09-2022
Risk management committee	Applicable
Market Capitalisation as per immediate previous Financial Year	Top 500 listed entities

Enter the quarter ended date only

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Annexure I

Annexure I to be submitted by listed entity on quarterly basis

I. Composition of Board of Directors

Disclosure of roles on composition of board of directors explanatory																											
Add Notes																											
Whether the listed entity has a Regular Chairperson																											
Whether Chairperson related to Promoter																											
Disqualification of Directors under section 164 of the Companies Act, 2013																											
Sr	Title (Mr/ Ms)	Name of the Director	PAN	DIN	Category 1 of directors	Category 2 of directors	Category 3 of directors	Date of Birth	Whether the director is disqualified?	Start Date of disqualification	End Date of disqualification	Details of disqualification	Current status	Whether special resolution passed? (Refer Reg. 171A4 of Listing Regulations)	Date of passing special resolution	Initial Date of appointment	Date of the appointment	Date of cessation	Tenure of director (in months)	No. of Directorship in listed entities including this listed entity (Refer Regulation 17A of Listing Regulations)	No. of independent Directorship in listed entities including this listed entity (Refer Regulation 17A(2) of Listing Regulations)	Number of membership in Audit/ Stakeholder committees including this listed entity (Refer Regulation 20(1) of Listing Regulations)	No. of post of Chairperson in Audit/ Stakeholder Committees held in listed entities including this listed entity (Refer Regulation 20(1) of Listing Regulations)	Notes for not providing PAN	Notes for not providing DIN		
Add		Delete																									
1	Mr	ARIT KANBERIE	ANF80726C	02783662	Executive Director	Chairperson	NO	01-07-1963	No				Active	NA		22-08-2021				33.00	1	0	1	0			
2	Ms	MAHVANA VENKATIA KALHANEKHAR	ABF18617M	08487141	Executive Director	Not Applicable		05-10-1963	No				Active	NA		01-06-2019				40.00	1	0	1	0			
3	Mr	ARIT GUJARA SHIVASTAV	ADQ58117D	08141804	Executive Director	Not Applicable		01-02-1966	No				Active	NA		01-06-2020				36.00	1	0	1	0			
4	Mr	ANIL EDATHI	AN021414B	05543904	Executive Director	Not Applicable		12-08-1956	No				Active	NA		23-03-2012				16.00	1	0	1	0			
5	Mr	SUBHODRA PRASAD VARDH	AN021205AB	02287582	Director	Not Applicable		01-12-1968	No				Active	NA		08-14-2021				14.00	1	0	0	0			
6	Mr	ABINAV KUMAR ARORA	AA024270F	07489208	Director	Not Applicable		05-01-1956	No				Inactive	NA		04-07-2018	05-07-2019	10-07-2019		36.00	1	1	2	2			
7	Ms	SALVATI VASANTHA	AD020413G	08179028	Director	Not Applicable		02-06-1970	No				Active	NA		24-01-2020	24-01-2020			22.00	1	1	1	1	0		
8	Mr	ABHINAV SANGA	AC020205BH	07054658	Director	Not Applicable		01-06-1987	No				Active	NA		24-12-2021	24-12-2021			0.00	1	1	1	1	0		
9	Mr	VINAY KAMRISHVINA KAMACHAR	AD020605CE	02172238	Director	Not Applicable		06-06-1957	No				Active	NA		24-12-2021	24-12-2021			0.00	1	1	1	1	0		
10	Mr	Mohit Kumar Mahapatra Sankar Kumar Sengupta	AD020404GJ	08492009	Director	Not Applicable		05-10-1979	No				Active	NA		28-12-2021	28-12-2021			0.00	1	1	1	0			

[Home](#)[Validate](#)**Annexure 1****II. Composition of Committees**

Disclosure of notes on composition of committees explanatory

[Add Notes](#)

For this quarter kindly note the following points:

1. Date of Appointment and Date of Cessation (if applicable) must be mandatorily filled for every Committee.
2. Date of Appointment can be any day upto September 30, 2022.
3. Date of Cessation must be for the current quarter only, i.e. July 1,2022 to September 30,2022

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be prefilled automatically

Audit Committee Details							
Whether the Audit Committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	07409509	ARVIND KUMAR ARORA	Non-Executive - Independent Director	Chairperson	10-07-2019	10-07-2022	
2	07054958	ARUN DAGA	Non-Executive - Independent Director	Chairperson	01-03-2022		
3	08679028	BALMURI VANITHA	Non-Executive - Independent Director	Member	24-01-2020		
4	08467141	MALYALA VENKATA RAJASEKHAR	Executive Director	Member	01-06-2019		
5							
6							
7							
8							
9							
10							

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be prefilled automatically

Nomination and remuneration committee							
Whether the Nomination and remuneration committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	07409509	ARVIND KUMAR ARORA	Non-Executive - Independent Director	Chairperson	04-12-2019	10-07-2022	
2	07054958	ARUN DAGA	Non-Executive - Independent Director	Member	10-07-2022		
3	02372234	VIKAS RAMKRISHNA KAKATKAR	Non-Executive - Independent Director	Member	01-03-2022		
4	08679028	BALMURI VANITHA	Non-Executive - Independent Director	Chairperson	24-09-2020		
5							
6							
7							
8							
9							
10							

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be prefilled automatically

Stakeholders Relationship Committee							
Whether the Stakeholders Relationship Committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	07409509	ARVIND KUMAR ARORA	Non-Executive - Independent Director	Chairperson	04-12-2019	10-07-2022	
2	08741858	AJIT KUMAR SRIVASTAV	Executive Director	Member	09-04-2021		
3	09543904	ANIL JERATH	Executive Director	Member	10-07-2022		

4	02372234	VIKAS RAMKRISHNA KAKATKAR	Non-Executive - Independent Director	Chairperson	10-07-2022		
5	08783660	AMIT BANERJEE	Executive Director	Member	24-09-2020	10-07-2022	
6							
7							
8							
9							
10							

Risk Management Committee							
Whether the Risk Management Committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	07409509	ARVIND KUMAR ARORA	Non-Executive - Independent Director	Member	11-06-2021	10-07-2022	
2	08741858	AJIT KUMAR SRIVASTAV	Executive Director	Member	01-07-2020		
3	09543904	ANIL JERATH	Executive Director	Member	22-03-2022		
4	09450599	Makutam Mrutyunjaya Siva Kumar	Non-Executive - Independent Director	Member	10-07-2022		
5	08467141	MALYALA VENKATA RAJASEKHAR	Executive Director	Chairperson	01-06-2019		
6							
7							
8							
9							
10							

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be prefilled automatically

Corporate Social Responsibility Committee							
Whether the Corporate Social Responsibility Committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	08467141	MALYALA VENKATA RAJASEKHAR	Executive Director	Chairperson	21-03-2019		
2	08741858	AJIT KUMAR SRIVASTAV	Executive Director	Member	21-03-2019		
3	09450599	Makutam Mrutyunjaya Siva Kumar	Non-Executive - Independent Director	Member	01-03-2022		
4	08679028	BALMURI VANITHA	Non-Executive - Independent Director	Chairperson	10-08-2021	10-07-2022	
5							
6							
7							
8							
9							
10							

Other Committee						
Sr	DIN Number	Name of Committee members	Name of other committee	Category 1 of directors	Category 2 of directors	Remarks
1						

2						
3						
4						
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6						
7						
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9						
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Annexure 1

III. Meeting of Board of Directors

Disclosure of notes on meeting of board of directors explanatory

Add Notes

Sr	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Notes for not providing Date	Whether requirement of Quorum met (Yes/No)	Total Number of Directors as on date of the meeting	Number of Directors present* (All directors including Independent Director)	No. of Independent Directors attending the meeting*
<p>Add Delete</p>							
1	22-04-2022			Yes	10	0	0
2	27-05-2022	34		Yes	10	0	0
3	04-08-2022	68		Yes	9	9	4
4	24-08-2022	19		Yes	9	8	3

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* to be filled in only for the current quarter meetings

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IV. Meeting of Committees

Disclosure of notes on meeting of committees explanatory							Add Notes				
Sr	Name of Committee	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Name of other committee	Reason for not providing date	Whether requirement of Quorum met (Yes/No)	Total Number of Directors as on date of the meeting	Number of Directors (All directors including Independent director)	No. of Independent Directors attending the meeting*	No. of members attending the meeting (other than Board of Directors)	
Add Delete											
1	Audit Committee	21-04-2022				Yes	4	04	0	0	
2	Audit Committee	27-05-2022	35			Yes	4	04	0	0	
3	Audit Committee	04-08-2022	68			Yes	3	03	02	0	
4	Audit Committee	25-08-2022	20			Yes	3	03	02	0	
5	Audit Committee	26-08-2022	0			Yes	3	03	02	0	
6	Corporate social responsibility Committee	24-05-2022				Yes	4	04	02	0	
7	Risk Management Committee	04-08-2022	71			Yes	4	04	01	0	

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* to be filled in only for the current quarter meetings

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V. Related Party Transactions			
Sr	Subject	Compliance status (Yes/No/NA)	If status is "No" details of non-compliance may be given here.
1	Whether prior approval of audit committee obtained	NA	
2	Whether shareholder approval obtained for material RPT	NA	
3	Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	NA	
Disclosure of notes on related party transactions			Add Notes
Disclosure of notes of material transaction with related party			Add Notes

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Annexure 1

VI. Affirmations

Sr	Subject	Compliance status (Yes/No)
1	The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015	No
2	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015 a. Audit Committee	Yes
3	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. b. Nomination & remuneration committee	Yes
4	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. c. Stakeholders relationship committee	Yes
5	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. d. Risk management committee (applicable to the top 1000 listed entities)	Yes
6	The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
7	The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
8	This report and/or the report submitted in the previous quarter has been placed before Board of Directors.	Yes
9	Any comments/observations/advice of Board of Directors may be mentioned here:	Add Notes

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Annexure 1

Sr	Subject	Compliance status
1	Name of signatory	Jai Gopal Mahajan
2	Designation	Company Secretary

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Sr	Particulars	Regulation Number	Compliance status (Yes/No/NA)	If status is "No" details of non-compliance may be given here.
1	Copy of the annual report including balance sheet, profit and loss account, directors report, corporate governance report, business responsibility report displayed on website	46(2)	Yes	
2	Presence of Chairperson of Audit Committee at the Annual General Meeting	18(1)(d)	Yes	
3	Presence of Chairperson of the nomination and remuneration committee at the annual general meeting	19(3)	Yes	
4	Presence of Chairperson of the Stakeholder Relationship committee at the annual general meeting	20(3)	Yes	
5	Whether "Corporate Governance Report" disclosed in Annual Report	34(3) read with para C of Schedule V	Yes	
Any other information to be provided				Add Notes

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1	Name of signatory	Jai Gopal Mahajan
2	Designation	Company Secretary

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Additional Half yearly Disclosure			
Applicability of disclosure	Not Applicable		
Reason for Non Applicability	Add Notes		
I. Disclosure of Loans/ guarantees/comfort letters /securities etc.refer note below		The Figure should be mentioned in Actual INR only	
(A)Any loan or any other form of debt advanced by the listed entity directly or indirectly to			
Entity	Aggregate amount advanced during six months	Balance outstanding at the end of six months	
Promoter or any other entity controlled by them			
Promoter Group or any other entity controlled by them			
Directors (including relatives) or any other entity controlled by them			
KMPs or any other entity controlled by them			
(B) Any guarantee / comfort letter (by whatever name called) provided by the listed entity directly or indirectly, in connection with any loan(s) or any other form of debt availed By			
Entity	Type (guarantee, comfort letter etc.)	Aggregate amount of issuance during six months	Balance outstanding at the end of six months(taking into account any invocation)
Promoter or any other entity controlled by them			
Promoter Group or any other entity controlled by them			
Directors (including relatives) or any other entity controlled by them			
KMPs or any other entity controlled by them			
(C) Any security provided by the listed entity directly or indirectly, in connection with any loan(s) or any other form of debt availed by			
Entity	Type of security (cash, shares etc.)	Aggregate value of security provided during six months	Balance outstanding at the end of six months
Promoter or any other entity controlled by them			
Promoter Group or any other entity controlled by them			
Directors (including relatives) or any other entity controlled by them			
KMPs or any other entity controlled by them			
(D) Additional Information			Add Notes
II. Affirmations			
Affirmations		Compliance Status	Company Remarks
All loans (or other form of debt), guarantees, comfort letters (by whatever name called) or securities in connection with any loan(s) (or other form of debt) given directly or indirectly by the listed entity to			Add Notes
Name			
Designation			
Place			
Date			

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Signatory Details

Name of signatory	Jai Gopal Mahajan
Designation of person	Company Secretary and Compliance Officer
Place	Bengaluru
Date	18-10-2022

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