

TA FORM

To
Officer In- charge Pay Rolls,
BEML Limited.

Dear Sir,

Sub.: Payment of Traveling Allowance

Ref.: 1. BEML letter No. _____ dated _____ (Call letter / Hall Ticket)

2. Advt. No. **KP/S/** _____ **/20** _____

3. BEML Registration No.: _____

In response to the letter under reference (1), I have reported for interview/written test on _____, for the post of _____.

2. Please arrange to pay me the traveling allowance from _____ to Bangalore and back.

(i)	Name of the nearest Railway station/ Airport (from Correspondence address declared)	
(ii)	Details of To Journey	
	Train travel class (or) Bus (or) Air	II AC / III AC/ Sleeper class / Bus/ Air (please ✓)
	Train Ticket No. (Original ticket/s to be enclosed)	
	Amount:	Rs.
(iii)	Details of return Journey	
	Train travel class (or) Bus (or) Air	II AC / III AC/ Sleeper class/ Bus/ Air (please ✓)
	Train Ticket No. (Original ticket/s to be enclosed)	
	Amount:	Rs.
(iv)	TOTAL (Claim for both the ways)	Rs.....

A sum of Rs _____ (Rupees _____) towards journey (both sides) may please be reimbursed to the below mentioned account.

NAME IN BLOCK LETTERS (of account holder)	
BANK ACCOUNT No.	
BANK NAME	
IFSC CODE	

Travel Tickets & Copy of the Bank pass book (front page)/ Cancelled Cheques is also enclosed.

Yours faithfully,

(SIGNATURE)

Please Note: The filled in TA form along with original travel documents and copy of bank account credentials have to reach Recruitment Cell within 10 days from the date of assessment. Any claims received after 10 days of assessment will not be entertained for reimbursement.